

COMMUNITY DEVELOPMENT APPLICATION PROCESS

FIND



Explore funding programs to find the one that best fits your project

Each program supports different types of projects and has its own eligibility requirements, funding amounts and deadlines. Visit the Community Development webpage to review the available programs and identify which one best matches what you hope to accomplish.



Review the program guide to confirm eligibility and application requirements

The program guide explains who can apply, eligible projects and costs, available funding and application requirements. If you have questions after reviewing the guide, Northern Development staff can help clarify eligibility, program requirements or the application process.

PREPARE



Gather the information and documents required for your program before submitting your application

Application requirements vary by program, so use the program guide as your checklist. Supporting documents may include project quotes, budgets, a resolution of support stating the amount requested, confirmation of other funding and project plans.

Note: Depending on the council meeting schedule, the resolution of support may be submitted after the funding application

APPLY

Complete and submit your application through Northern Development's online application portal

Applications must be submitted through the online portal by the deadline for the applicable intake. Once submitted, your application will move into Northern Development's review process.

Three intakes annually.

-  Green Light - Go
-  Red Light

REVIEW & DECISION

Northern Development staff review your application to confirm it meets program requirements

Staff may contact you if additional information or clarification is needed. Once the due diligence is complete, eligible applications are forwarded to the appropriate Regional Advisory Committee (RAC) for consideration and recommendation.

Once the review process is complete, you will be notified of the funding decision

Northern Development staff complete the remaining review and prepare the funding request for a decision by the Board of Directors or CEO, depending on the program and funding amount. Applicants are notified once a decision has been made.

APPROVAL

Project approved for funding

Once approved, the applicant must provide written confirmation of all other funding sources and meet any other conditions of project approval. Northern Development will then develop a funding contract, which enables funding to be disbursed for the project.