

CANADA-BC WORKFORCE TARIFF RESPONSE FORESTRY GRANT – FORESTRY TRAINING FUND

APPLICATION FORM

✦ Document provided for planning and reference purposes only. Applications will only be accepted via the online application portal, to open July 14, 2026.

1. Business Profile

Business name (legal name):	Business incorporation (date):
Legal address (street, city, postal code):	Mailing address (if different):
Telephone:	Email:
Total number of employees:	Is this an Indigenous business?
	Yes No
Website (URL):	
Primary Industry Sector (NAICS Code):	Select the type of business entity:
	Corporation
	Partnership
	Other:
Business Number:	Registered under laws of: (e.g. British Columbia, Canada)

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Ownership and Shareholder Structure of the Company:

2. Project Name

Provide the name for this project:

3. Primary Business Contact Information

Primary contact (for this application):		Position/title:	
Email:	Primary Phone Number:	Secondary Phone Number:	

4. Workforce Impact & Labour Market Context

Description of workforce impact:		
Number of workers impacted:	Timing of Impact:	Cause of impact:
Supporting evidence:		

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5. Project Classification

Identify the project's labour market focus:		
Employer-led training	Workforce reskilling/transition	
Work-integrated learning	Workforce training/upskilling	Other

6. Project Overview

✦ Projects must meet the intent of the Canada-BC Workforce Tariff Response Forestry Grant program, which is designed to support skill development, work-integrated learning and targeted employment support throughout the entire province of B.C.

Provide a concise description of the project and tariff related impact being faced:	
Labour market need:	Total participants:
Project start date:	Project end date:

7. Training & Activities

✦ Complete within the attached **Training Plan Workplan**

8. Employment Outcomes

✦ The following outcomes will be reported on by the applicant organization during the project and at 6 and 12 months post program completion.

Current employment (baseline)

Nature of positions:	Number of existing positions:	Hours of employment per week (average):	Total person months employed annually (average):
Permanent full-time jobs:		35+ hours/week	12 months/year
Permanent part-time jobs:		hours/week	12 months/year
Permanent seasonal jobs:		hours/week	months/year

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New employment expected at completion

Nature of positions:	Number of new positions to be created:	Hours of employment per week (average):	Total person months of employment to be created (average):	Position(s)/title(s):
Permanent full-time jobs:		35+ hours/week	12 months/year	
Permanent part-time jobs:		hours/week	12 months/year	
Permanent seasonal jobs:		hours/week	months/year	
TOTAL PROPOSED FULL-TIME EQUIVALENT (FTE) JOB CREATION: ♦ Full-time equivalent (FTE) job creation is aggregated from information provided above. 1.0 FTE is equal to 1 new position working 35 hours/week for 12 months/year.				
Jobs maintained (FTE): (jobs that were existing to the organization that would have been eliminated if not for the project)		hours/week	months/year	

9. Project Budget

♦ Please refer to the Canada-BC Workforce Tariff Response Forestry Grant Application Guide for eligible and ineligible costs.

Eligible project budget (as per Project Budget Template):	Funding request (grant):	Requested funding %:
\$	\$	%
♦ Applicants are required to use the Project Budget Template .	♦ See guide for funding parameters.	♦ Maximum 85%.

10. Other Funding Sources

Funding source: ♦ Do not use acronyms.	Amount (\$):	Identify funding terms:	Identify funding confirmation:
	\$	Applicant contribution	Approval letter attached Date approval expected:
	\$	Grant Loan Other:	Approval letter attached Date approval expected:
	\$	Grant Loan Other:	Approval letter attached Date approval expected:
TOTAL OTHER FUNDING: \$		TOTAL PROJECT FUNDING: \$ (Northern Development + Other Sources)	
♦ Eligible project budget must match total project funding ♦			

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11. Organizational Capacity & Reporting Requirements

✦ *Reporting is required monthly during the funding period. Review the **Training Plan Workbook** and provide details on internal capacity to meet these obligations*

Reporting:	Staffing (FTE)	Tracking system(s)
Participant tracking		
Outcome reporting		
Wage tracking		
Financial tracking		
Outline experience delivering programs:		
Outline experience managing funds:		

12. Attachments

Check all documents that are applicable and attached to this application:

Document name:
Required: Detailed project budget using Northern Development's Project Budget Template (<i>required; in excel format</i>)
Required: Training Plan Workbook
Required: Business entity documents
If applicable: Funding approval confirmations (<i>required prior to approval</i>) from sources other than the applicant
Other:
Other: