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If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>



1. Community Information

Project #:	Provide the name of the Love website:	Applicant organization (payee):	Provide name of community champion:	Funding Year:

2. Funding and Marketing Details

Describe how the \$1,200 in annual program funding was used to promote your independent locally-owned businesses that are participating in your community through Northern Development’s Love Northern BC program this year:

✦ *Eligible items may include print/radio advertising promotions, community events that may include small business tradeshow, twilight shopping nights, Christmas Fairs, promotional goods, etc.*

Please provide details of your promotional/marketing activities:

✦ *Activities may include event summaries, copies of advertisements, copies of local media stories, event pictures, event invitations, social media coverage and their associated costs.*

3. Required Attachments

Copy of ledger and/or copies of invoices/receipts.

Photos (if applicable).

4. Authorization

I confirm that the information in this report is accurate, complete, and fairly presented.

I authorize Northern Development to make enquiries in order to verify the results reported.

I agree to provide upon request any additional updates and reporting Northern Development staff deems necessary.

I understand that information provided to Northern Development may be accessible under the Freedom of Information (FOI) Act.

Name:

Organization signing authority

Title:

Date:

5. Submitting Your Reporting Form

Completed project reporting forms must be provided electronically to Northern Development by January 31st of each year. Submit the project reporting form electronically to info@northernddevelopment.bc.ca.

For enquiries contact: **Northern Development Initiative Trust**
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tel 250-561-2525
email info@northernddevelopment.bc.ca
<http://www.northernddevelopment.bc.ca>