

**Adobe Reader 8.0+ is required to complete this application form.**

If you are using an earlier version, you will not be able to save any information you enter into the form.

Adobe Reader is a free download available at: <http://www.adobe.com/products/acrobat/readstep2.html>

✦ **Please ensure documents are downloaded and saved to your computer desktop prior to entering any information. If opened and completed within your internet browser, any information entered will not be saved.**

**1. Community Foundation**

Please identify the community foundation that will receive the requested matching grant:

**2. Applicant Profile**

Local government name:

Mailing address:

Telephone:

Email:

Website (URL):

**3. Primary Contact Information**

Primary contact (for this application):

Position/title:

Complete the following if different from applicant organization contact information:

Mailing address:

Email:

Telephone:

4. Resolution of Support

Identify the municipality or regional district that is providing a resolution of support for this funding application:
If the application is supported by a regional district, please identify the electoral area:
The resolution of support is:
Attached.
Not yet secured. The scheduled council meeting date is:

- ★ Applicants are responsible for securing a resolution outlining support for the Northern Development funding request from a municipality or regional district. The applicant must provide a copy of the resolution of support to Northern Development before an application can be considered for funding.
- ★ *Sample Resolution:* THAT, the (insert local government name) supports the application to Northern Development Initiative Trust from the (insert applicant organization name) for a grant of up to \$(insert amount) for the (insert project name and electoral area if applicable) from the (insert regional development account name).

5. Community Foundation Overview

Provide a concise description of the fundraising and how the additional funds will support community development:	
Provide an overview of the community foundation that will receive the requested grant:	
Current total fund value of the foundation:	\$
Number of projects funded (most recent year):	Year:
Total dollars invested in projects (most recent year):	\$
Is this foundation administered by a larger community foundation organization?	Yes      No Organization name:

6. Funding Request

The following funding is requested from Northern Development:

Funding type:	Amount (\$):	
Matching grant	\$	<p>★ <b>Maximum allowable grant is \$50,000 per community or regional district electoral area.</b> To support local fundraising, the program can be accessed multiple times until \$50,000 has been granted in total.</p>

7. Other Funding Sources

Funding source:	Amount (\$):	Funding terms:	Identify funding confirmation:
	\$	Grant or financial contribution	Approval letter attached Proof of payment/deposit attached
	\$	Grant or financial contribution	Approval letter attached Proof of payment/deposit attached
	\$	Grant or financial contribution	Approval letter attached Proof of payment/deposit attached
	\$	Grant or financial contribution	Approval letter attached Proof of payment/deposit attached
	\$	Grant or financial contribution	Approval letter attached Proof of payment/deposit attached
<b>TOTAL OTHER FUNDING:</b>	<b>\$</b>	<b>TOTAL FUNDING:</b>	<b>\$</b>
		(Northern Development + Other Sources)	

★ Northern Development must receive copies of approval letter(s) and/or proof of payment/deposit for all other funding sources. Please attach all approval letter(s) and/or proof of payment/deposit received to date with this application. If there are more than five other funding sources, attach a complete list separately.

8. Leveraging

Northern Development’s funding leverage for this phase of community foundation fundraising:	
The funding request as a percentage of the total funding is:	%
★ <i>Leverage % = (Northern Development funding request) ÷ (Total funding)</i>	
★ Northern Development provides funding under this program up to a maximum of 50% of a project budget.	

9. Attachments

List all documents attached to this application:

Document Name:
1) <b>Required: Local government resolution</b>
2) <b>Required: Funding confirmation: approval letter(s) and/or proof of payment/deposit</b>
3)
4)
5)
6)

10. Authorization

I have read and understand the [Community Foundation Matching Grants Application Guide](#).

I confirm that the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented.

I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).

I also agree to submit reporting materials as required by Northern Development, and where required, financial accounting for evaluation of the activity funded by Northern Development.

I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.

I agree to publicly acknowledge funding and assistance by Northern Development.

I authorize Northern Development to make enquiries, collect and share information with such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations, as Northern Development deems necessary for decision, administration, and monitoring purposes for this project.

I agree that information provided in this application may be shared with the appropriate regional advisory committee(s), board of directors, Northern Development staff, and consultants.

Name (organization signing authority): ★ Please type name.	Position/title:	Date:

11. Submitting Your Application

Completed funding applications (with all required attachments) should be provided electronically to Northern Development by email. ★ Please do not scan this form (if possible).

Email: [info@northerndevlopment.bc.ca](mailto:info@northerndevlopment.bc.ca)